

## DENVER PUBLIC SCHOOLS

900 GRANT STREET/DENVER, CO 80203  
TELEPHONE (720) 423-3200



EMILY GRIFFITH HIGH SCHOOL  
1250 WELTON STREET/DENVER, CO 80204-2197  
TELEPHONE (720) 423-4700  
FAX (720) 423-4809

Updated December 12, 2008

Dear Principals and/or Counselors:

Good news! If you have seniors who will be short one or two classes to graduate, Emily Griffith High School (EGHS) night classes can help them earn the necessary credits to graduate on time. Students can earn up to ten credits (two DPS classes) at our night school program and transfer them back to their home school. Requirements and information are below:

### LETTER OF APPLICATION:

Application letter must include the following:

1. Permission to attend EGHS night school from a school administrator, or designee.
2. Specific title of class or classes needed, for example, Algebra I, not just “math”.  
Note: two consecutive classes such as Geometry 1 and Geometry II may not be taken at the same time.
3. Specific dates / deadlines students must complete courses for graduation credit from home school.

**COSTS:** The cost for students is \$150.00 per class (two classes maximum) and a \$25.00 book deposit. Please note that there is a billing fee for all “third party” payments (such as vouchers, Mayor’s Office payments, TANF, etc.). Please contact the Emily Griffith Treasurer’s Office at 720-423-4786 with any payment questions. Treasurer’s office hours are 7:30am – 6:00pm.

**SCHEDULE:** Emily Griffith Night High School operates on a block schedule. A class is offered on Mondays and Wednesdays, or Tuesdays and Thursdays. Courses are offered in two-hour segments, from 5:00 - 7:00pm & 7:00 - 9:00pm. **Schedule is subject to change due to class size/enrollment.** A minimum one-week notice will be given regarding any schedule changes.

**ACADEMICS & POLICIES:** EGHS operates on a self-paced, open entry/exit curriculum. Students are issued study guides for the approved DPS curriculum, as well as resource materials including textbooks. Grading procedures are listed on each guide. Attendance is mandatory and is crucial for successful completion of each course. The DPS Student Conduct and Discipline Policies are enforced. Students/parents will be required to sign a night student “contract” regarding rules and regulations.

**REGISTRATION:** Registration for these courses will be held **1/12/09 through 1/29/09**. Students can register in room 204b between the hours of 8am-3pm M-F. **Student MUST have their letter (from the home school) permitting them to enroll in order to complete the registration process.** Attached is a list of courses offered at Emily Griffith Night High School. If you have any questions, please contact Denise Madrigal at 720-423-4760 or Thomas Trotman at 720-423-4780.

Sincerely,

Thomas Trotman, Counseling Office  
Emily Griffith High School

# Emily Griffith Night High School Course Offerings

## English

1449 HS Reading 2 *	1400 American Literature I
1356 Intro to Literature and Composition I	1405 American Literature II
1357 Intro to Literature and Composition II	1320 Writer's Workshop I *
5225 Integrated Technology (English Elective) *	1325 Writer's Workshop II *

## Math

4225 Algebra I	4318 Math of Econ & Biz I & II
4230 Algebra II	4330 Geometry I
4235 Algebra III	4335 Geometry II

## Science

3540 Life Science I	3680 Physical Science I
3545 Life Science II	3685 Physical Science II
3647 Health & Medical I	9906 Environmental Science I
3648 Health & Medical II	9906 Environmental Science II
3621 Earth Science I	3560 Biology I
3622 Earth Science II	3565 Biology II

## Social Studies

2635 History of Colorado	2720 Social Problems*
2575 Economics	2730 Sociology I
2610 Geography I	2735 Sociology II
2615 Geography II	2750 World History I
2650 Law I	2755 World History II
2655 Law II	
2685 Psychology I	
2690 Psychology II	

## American History

2500 American History I	2475 Afro American History
2505 American History II	2507 American Indian History
2620 Hispanic American History	

## American Government

2485 American Government

**\*No book required for course.**

# Emily Griffith High School - Night School Rules and Regulations (Paying Students)

Emily Griffith welcomes you to our night school program! Night school classes are block scheduled and **meet** on either Monday/Wednesday or Tuesday/Thursday from 5-9 p.m. **Schedule is subject to change due to class size/enrollment with a one-week minimum notice.**

The High School staff is dedicated to working with you to complete your classes towards graduation.

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**School:** Emily Griffith High School is **located** within the **Emily Griffith Opportunity School** building. The school features vocational programs for students 18 and over. Students not only come for high school and GED classes, but **also for** career training in many different fields. Please show respect for all ages, genders and diverse cultures.

**Behavior:** Everyone **who** attends Emily Griffith is an **adult** and will be treated and respected as one. We expect students to behave in an appropriate adult manner at all times. Denver Public Schools rules and code of conduct are strictly enforced throughout night school.

**Dress:** Appropriate dress is required. Clothing such as midriff or low-cut shirts, short shorts, foul language, t-shirts, bandannas or gang attire disrupts the educational process and will not be allowed.

**Attendance:** Classes will start on time. Students should report on time to class after each ten-minute break before the hour. **It is your responsibility** to meet the teachers' expectations and course requirements regarding class attendance and performance.

Please see your counselor if you have an issue which requires you to take a lot of time off **before** you take it, then a **leave of absence** may be granted to you. Communication with night counselors and teachers will be crucial to successful completion of your course prior to your deadline, which is set by your home school.

**Fees:** Each class at Emily Griffith costs \$150.00, and book rentals are \$25.00 per book. **We will refund twenty-five dollars once you return the book.** The treasurer's office is open from 8am - 6pm. Students must pay fees **in** the treasurer's office before starting class.

**Security:** Security staff will be available during night school sessions. Please speak with them if you need assistance or advice regarding a situation.

**I have read and understand the rules and regulations and will abide by them during night school.**

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Parent Signature**

\_\_\_\_\_  
**Date**

# DENVER PUBLIC SCHOOLS

900 GRANT STREET/DENVER, CO 80203-2907  
TELEPHONE 720.423.3200



EMILY GRIFFITH HIGH SCHOOL  
1250 WELTON STREET/DENVER, CO 80204-2124  
TELEPHONE 720.423.4757 / 720.423.4764  
FAX 720.423.4809

Date:    /    /   

Office use only:

- EGHS-Voc Student       EGHS Summer  
 Adult HS                 HS – Non EGHS

**Student Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Previous or other names used: \_\_\_\_\_

Social Security or DPS ID Number: \_\_\_\_\_ Birth date:    /    /    Age:    Gender:  Male  Female

Address:

Street: \_\_\_\_\_ Apt: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip+4: \_\_\_\_\_ - \_\_\_\_\_

Phone Number: \_\_\_\_\_

Current High School Attending: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

**Emergency Contact Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Work Phone Number: \_\_\_\_\_ Cell Phone Number: \_\_\_\_\_

Student's Signature (student over 18 yr): \_\_\_\_\_

Parent or Guardian's Signature (Student under 18 yr.): \_\_\_\_\_ Relationship: \_\_\_\_\_

Advisor or Counselor's Signature: \_\_\_\_\_

Principal or administrator's Signature: \_\_\_\_\_

Costs:

Number of classes \_\_\_\_\_ X \$150.00 = \_\_\_\_\_

Number of books \_\_\_\_\_ X \$25.00 = \_\_\_\_\_ Deposit

Third party payment \_\_\_\_\_ X \$25.00 = \_\_\_\_\_

(number of classes) TOTAL \_\_\_\_\_

Note: If books are returned in good condition the student will receive a full refund of the textbook deposit.

**Vocational Office Use Only**

Eth: \_\_\_\_\_ Citizenship: \_\_\_\_\_

Is currently enrolled in high school

Expected date of graduation:    /    /    Student intent  3  4

Program:  EGO  CER  HSD

Spec: EHS Term: \_\_\_\_\_ ReqRule: QA Status: QA

EGO  CER  HSD

Spec: DPS Term: \_\_\_\_\_ ReqRule: QA Status: QA

EGO NDS GED

Spec: DPS Term: \_\_\_\_\_ ReqRule: QA Status: QA

**Course I.D. #                      Course Title                      Instructor                      Room #                      Time**

				<input type="checkbox"/> AM <input type="checkbox"/> PM
				<input type="checkbox"/> AM <input type="checkbox"/> PM